



Cornwall Association of Local Councils



The Cornwall Association of Local Councils in association with Penwith Community Development Trust (PCDT), is delighted to offer three fully funded councillor and clerk training events during the first quarter of 2011.

Venue :
Trevithick Room
Pool Innovation Centre
Cornwall College Campus
Pool
Camborne

**PLACES ARE LIMITED SO PLEASE BOOK EARLY
TO AVOID DISAPPOINTMENT**

Monday February 28th, 2011

7pm— 9pm

Audit and Accounts - an introduction to the light touch audit process, including the role of the council, the Responsible Financial Officer and the Internal Auditor in the preparation of parish and town council accounts and the management of risk.

Saturday March 19th, 2011

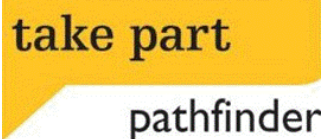
10am—4pm

Parish Councillor Skills - sessions will include roles and responsibilities, understanding council procedures, the Code of Conduct and law affecting first tier councils. An excellent induction event for new members and clerks.

Monday March 28th, 2011

7pm—9pm

The Council as an Employer - the evening will look at the role of the Council as an employer and how to meet your statutory obligations to your officers and staff.



Funded by Take Part Cornwall¹



¹Take Part Cornwall is managed by Cornwall Voluntary Sector Forum. It forms part of the Take Part Pathfinder programme which is funded by the Department for Communities and Local Government and managed by the Community Development Foundation.